

WRITING CONFERENCE RECORD SHEET

Writer: Fill out sections A and B before the conference. Reader: Fill out section C.

Section A: General Info

Writer Name _____ Date _____

Title of Paper _____

Genre (circle one): personal narrative persuasive essay poetry short story lit essay other

What is the strongest element of your piece? _____

Section B: Feedback Describe the type of feedback you would like (check one)

___ I need help with my thesis statement/main idea

___ Does my organization (paragraphs, logical order) make sense?

___ What parts of my paper need more development? Less development?

___ How can I make my opening ending stronger? (circle one)

___ How is my sentence structure? Does my writing flow?

___ I'm not sure about the word choice in my work. Do any words or phrases stand out?

___ Please check for spelling or grammar errors (FINAL CONFERENCE ONLY)

___ Please help me in the following way: _____

Section C

Reader: _____ Date _____

Reader's comments and/or things to work on next: _____

